



**American Association  
of Christian Schools**

# **1 Day Learning Management System Trainings**

**Schoogle? An Introduction  
to G Suite for Education  
Instructor: Dr. David Warren**

June 2 or June 4  
11:30 AM-4:30 PM EDT

**FACTS LMS Training  
Instructors: Courtney Haindel  
& Claire Albano**

June 3  
1:00-4:00 PM EDT

Cost is \$25 per person with a \$100 maximum per school.

**Register by May 29!**

# Training Descriptions

## **Schoogle? An Introduction to G Suite for Education**

Come explore a variety of ways to use the FREE suite of tools known as the G Suite in the classroom and in distance learning settings. Move beyond the static workflow environment and take advantage of the full suite of dynamic features that are now standard in G Suite. Let's peek at what's new and explore what's possible when we give our students access to these tools and these advanced features.

Sessions will explore Google Drive, Google Docs, Google Sheets, Google Slides, Gmail, Google Calendar, Google Classroom, Google Meet, and much more!

**Instructor: Dr. David Warren** graduated from Calvary Baptist Academy (Midland, MI) in 1992 and now serves as the school's secondary principal. He has a desire to see Christian education effectively use all of the tools available in the 21st century to train the next generation. In addition to serving as secondary principal, David is also the discipleship pastor at Calvary Baptist Church. He has been instrumental in keeping CBA ahead of the curve implementing technology in the classroom. He is Google Certified and holds many other education technology certifications.

## **FACTS LMS Training**

Training includes: general FACTS SIS/LMS tips and tricks (App Drawer/Accessing LMS, SIS Help/Hub Help/Account Management, User Voice/General Product Development strategy); enabling LMS access for teachers/students; using LMS as a teacher (Class Wall, Unit Structure, Assessments, Copying Units to other Classes, Syncing with SIS Gradebook); Student View, Resources for Support, and Q/A.

**Instructors: Courtney Haindel** has almost 20 years of experience in faith-based schools. She holds degrees in English and Educational Administration and is a Certified Admissions and Enrollment Professional. Courtney serves as the FACTS Product Manager for the Student Information System and Application and Enrollment products.

**Claire Albano** graduated from Louisiana State University with a degree in History and Secondary Education. She worked at two Christian schools in Louisiana as a high school history teacher and coach for five years before joining the FACTS team as a Customer Relationship Manager.

# Additional Information

- Live participation must be at an AACCS school. Home participation is not permitted for live trainings.
- **Recordings will be made available** following the live trainings only to registered schools. Recordings will be active for 14 days following the training. Recordings may be used for at-home training.
- A school official will be responsible for certifying attendance and active participation for professional development credit.
- For live trainings, one login per school. The AACCS Adobe license limits us to 100 participating schools per live training.
- Larger groups will require a display or digital projector and speakers.

**For more information, contact the AACCS office.**

[www.aacs.org](http://www.aacs.org) • (423) 629-4280 • [info@aacs.org](mailto:info@aacs.org)

# Learning Management System Trainings Registration Form

<b>AACS Office Use Only</b>			
Date Recd	_____		
___ Fax ___ Mail ___ Email	_____		
Check #	_____		
Amount Recd	_____		

## Contact Information\*

Name \_\_\_\_\_ Position \_\_\_\_\_ Date \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_

\* Information must be for the class contact person. Class information will be emailed to the email address provided.

## School Information

School \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

2020 Learning Management System Trainings			
	Date	# of Attendees	Cost
Schoogle? An Introduction to G Suite for Education	June 2		
	or June 4		
FACTS LMS Training	June 3		
<b>Total Amount Due:</b>			

Cost is \$25 per person with a \$100 maximum per school.

Registration form is due by May 29.

Mail fees and copy of form to:

AACS National Office

6170 Shallowford Road, Suite 103

Chattanooga, TN 37421

Phone: (423) 629-4280 · Email: info@aacso.org